

**VILLAGE OF SOUTH ELGIN
COMMITTEE OF THE WHOLE MEETING (Monday, March 2, 2020)**

1. OPENING CEREMONY

A. Call to Order

The March 2, 2020 Committee of the Whole Meeting was called to order at 7:00 pm by Village President, Steve Ward at 10 N. Water Street, South Elgin, IL.

B. Roll Call

The following were present: Steven Ward, Village President, Margaret Gray, Village Clerk and Trustees: Lisa Guess, Greg Lieser, John Sweet, Jennifer Barconi, Scott Richmond and Mike Kolodziej. Also present: Steve Super, Village Administrator; Megan Golden, Director of Administrative Services; Nancy Hill, Director of Community Development; Jerry Krawczyk, Police Chief; Kim Wascher, Director of Parks & Recreation, Mike Millette, Director of Public Works and Derke Price, Attorney.

2. CLOSED SESSION

There was no Closed Session.

3. DISCUSSION

A. Discussion: Proposed Increase in the Number of Class A-3 Alcoholic Liquor Dealer Licenses - Speedway LLC, 1775 N. LaFox Street

Trustee Kolodziej asked if the penalty for sales to minors is the same as to restaurants. President Ward said that he is concerned that Thorton's is selling single bottles and cans. Derke Price is looking at that. Derke explained that single serve is more rare than common. We can limit to a minimum four-pack. Problem is with wine, which can be sold alone. Dollar amounts can be the limit. He suggested that the limit be the number of ounces. President Ward stated that when it was first discussed, we were trying to avoid someone from "drinking a tall boy on the way home." Trustee Richmond said this may be creating a nightmare for enforcement. We have to be more concerned that no alcohol is sold to minors. It was the consensus that single cans will be allowed to be sold.

B. Discussion: Authorizing the Execution of a Contract for Audit Services with Lauterbach & Amen, LLP for Fiscal Years ending April 30, 2020, April 30, 2021 and April 30, 2022.

C. Discussion: Proposed Special Use - Cannabis Craft Grower - 740 Schneider Drive

Trustee Kolodziej asked for clarification, that other cannabis businesses such as a dispensary can still be in the Village. Trustee Richmond asked about stated daily water usage which seemed like a lot. Mike Millette said that it will not be a burden on the water system.

Ross Morreale, one of the petitioners addressed the board. He explained that all products grown are for Adult Use Marijuana. Chocolates and gummy bears will be processed through the building too. He explained the process of growing each plant and how the plants will progress through the building. They will promise to help the Village with community projects.

Trustee Kolodziej asked the number of employees at this facility. It will start with 10 employees with that number increasing to 30. Trustee Kolodziej explained that he would like them to employ qualified South Elginites. Trustee Lieser asked if they are leasing or purchasing the building. Mr. Morreale said they are purchasing the building. Trustee Sweet stated that he thinks it might be an easy facility to sneak into. Thomas Wheeler, Jr. addressed security problems and said that he has looked at this area and will be addressed with their security plans. President Ward asked what happens to waste. Mr. Morreale said that it is shredded and typically mixed with soil with less than 50% cannabis waste and more than 50% non-cannabis waste until it is picked up by waste haulers. President Ward asked if they think they have a good chance of getting a license. Mr. Morreale said that he feels they have a good chance of being licensed. Trustee Guess asked if there is enough parking for when they are fully functional and have more employees. Trustee Barconi asked when they will be awarded a license. Ross said they are to know before July 1, 2020.

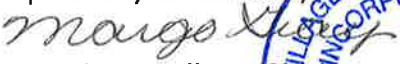
4. CLOSING CEREMONY

A. Adjournment

A motion to adjourn the March 2, 2020 Committee of the Whole Meeting was made by Trustee Lieser, second by Trustee Guess. All aye by voice vote.

The meeting was adjourned at 7:48 pm.

Respectfully submitted,


Margo Gray, Village Clerk

Approved:


Steve Ward, Village President



**VILLAGE OF SOUTH ELGIN
REGULAR BOARD MEETING (Monday, March 2, 2020)**

1. OPENING CEREMONY

A. Call to Order

The March 2, 2020 Regular Meeting of the Village President and Board of Trustees was called to order at 7:49 pm by Village President, Steve Ward at 10 N. Water Street, South Elgin, IL.

B. Roll Call

The following were present: Steven Ward, Village President, Margaret Gray, Village Clerk and Trustees: Lisa Guess, Greg Lieser, John Sweet, Jennifer Barconi, Scott Richmond and Mike Kolodziej.

Also present: Steve Super, Village Administrator; Megan Golden, Director of Administrative Services; Nancy Hill, Director of Community Development; Jerry Krawczyk, Police Chief; Kim Wascher, Director of Parks & Recreation, Mike Millette, Director of Public Works and Derke Price, Attorney.

C. Pledge of Allegiance

Led by Bob Balsamo

2. APPOINTMENTS AND PRESENTATIONS

There were none.

3. COMMUNICATION AND INFORMATION ITEMS

A. Communication: Special Meeting-Budget Workshop - Monday, March 9, 2020, 6:00 pm - 1000 Bowes Road

B. Proclamation: Flood Safety Awareness Week - March 9-13, 2020

C. Proclamation: Fix-a-Leak Week - March 16-22, 2020

4. PUBLIC COMMENTS

A. Public Comments on Agenda Items

There were none.

5. ACCEPTANCE OF CONSENT AGENDA

A. Approval: Accepting the Items of the March 2, 2020 Consent Agenda

B. Approval: Minutes of the February 18, 2020 Committee of the Whole Meeting

C. Approval: Minutes of the February 18, 2020 Regular Meeting

D. Approval: Minutes of February 18, 2020 Closed Session

E. Approval: Consolidated Voucher - Warrant 03-01

F. Approval: Authorizing the Village President to Execute a Master Services Agreement - Tactical Athlete & Performance Institute for an Orthopedic Injury Management

G. Approval: Authorizing Partial Payment No. 4 in the Amount of \$267,336.55 - 2019 Annual Road Construction Program - Builders Paving, LLC, Hillside, Illinois

Motion to Accept Consent Agenda of the current meeting.

Motion by Trustee Lieser, second by Trustee Sweet.

Motion Carried

Aye: Trustees: Guess, Lieser, Sweet, Barconi, Richmond, Kolodziej

6. APPROVAL OF CONSENT AGENDA ITEMS

A. Approval: Items of the March 2, 2020 Consent Agenda

Motion to approve consent items.

Motion by Trustee Barconi, second by Trustee Guess.

Motion Carried

Aye: Trustees Guess, Lieser, Sweet, Barconi, Richmond, Kolodziej

7. GENERAL BUSINESS

A. Approval: Authorizing Final Payment in the Amount of \$194,000 - Thornwood Standpipe Re-Coating Project - Seven Brothers Painting, Inc., Shelby Township, MI

Motion to approve final payment in the amount of \$194,000 for the Thornwood Standpipe Re-Coating Project - Seven Brothers Painting, Inc., Shelby Township, MI

Motion by Trustee Sweet, second by Trustee Richmond.

Motion Carried

Aye: Trustees Guess, Trustee Lieser, Trustee Sweet, Trustee Barconi, Trustee Richmond, Trustee Kolodziej

B. Approval: Purchase of Two Replacement Vehicles for the Police Department-Morrow Brothers Ford, Inc., Greenfield, IL

Motion to approve the purchase of two replacement vehicles for the Police Department from Morrow Brothers Ford, Greenfield, Illinois at a cost not to exceed \$70,430.

Motion by Trustee Lieser, second by Trustee Guess.

Motion Carried

Aye: Trustees: Guess, Lieser, Sweet, Barconi, Richmond, Kolodziej

C. Ordinance: Authorizing the Sale at Public Auction Personal Property Owned by the Village Pursuant to 65ILCS 5/11-76-4 (Equipment)

Motion to approve an Ordinance authorizing the sale at public auction of property owned by the Village.

Motion by Trustee Guess, second by Trustee Kolodziej.

Motion Carried

Aye: Trustee Guess, Greg J Lieser, John H Sweet, Jennifer L Barconi, Scott G Richmond, Mike Kolodziej

D. Approval: Authorizing Renewal of the Landscape Services Independent Contractors Agreement - Seasonal Concepts, Inc., South Elgin, Illinois

This is not the mowing contract. It is for the landscape beds in parks. Trustee Kolodziej stated that he thinks mulch prices and installation costs are too expensive. Kim Wascher said that she cannot answer his questions. She can go back to the contractor and ask for an explanation. Kim said these prices are for repairs that may be done due to accidents, for example. Trustee Richmond questioned the prices and why it is not gone out to bid. Derke Price explained the reasoning for not going out to bid, mainly because landscapers go to private homeowners first with municipalities last. President Ward asked if there were problems with this company. Kim said she is very competent in there skills. Steve Super added that this process knocked off \$20,000 off our costs.

Motion to authorize the renewal of the Landscape Services Independent Contractors Agreement - Seasonal Concepts, Inc., South Elgin, Illinois for a term beginning April 1, 2020 and ending November 30, 2020

Motion by Trustee Sweet, second by Trustee Guess.

Motion Carried

Aye: Trustees: Guess, Lieser, Sweet, Barconi, Richmond, Kolodziej

E. Approval: Authorizing the Village Administrator to Issue Notices to Proceed - Panton Mill Park Redevelopment Project

Motion to authorize the Village Administrator to issue Notices to Proceed - Panton Mill Park Redevelopment Project

Motion by Trustee Richmond, second by Trustee Guess.

Motion Carried

Aye: Trustees: Guess, Lieser, Sweet, Barconi, Richmond, Kolodziej

8. REPORTS OF THE BOARD

A. Trustee Reports

Community Development Department - Trustee Guess welcomed new businesses: Prairie State Enterprise (insurance claims processing offices) 14IL- 25 and Elite Telecommunications, Inc., 301 Woodbury Street.

Police Department - Trustee Lieser

Special Events Committee - Trustee Sweet reported that the Special Events Committee will meet this Wednesday at 6:30 pm.

Public Works Department - Trustee Barconi

Parks & Recreation Department - Trustee Richmond invited residents to the Panton Mill Park Groundbreaking on Monday, March 16th at 6 pm in Panton Mill Park, across from Village Hall.

Administrative Services Department - Trustee Kolodziej

B. Village President Report

President Ward and his wife toured the new Panton Mill Park apartments. They are very nice.

9. NEW BUSINESS

A. New Business

Trustee Guess brought up a discussion of Recreational Vehicle Parking. The ordinance does not have regulations for snowmobiles and ATVs. Derke Price said the ordinance was to make sure that people were able to park their cars in their driveways during snow events and did not park across the sidewalk. Trustee Kolodziej asked if the ordinance can be modified as "snowmobile trailers" specifically. Trustee Richmond suggested that we should see if an ordinance could be crafted for snowmobiles. Steve Super said that it will have to go to the Planning and Zoning Commission to change this. There are some that will skirt around the ordinance, no matter what. Trustee Sweet suggested adding a winter vehicle portion to the ordinance. It is the consensus of the board that there is no consensus. Nancy Hill suggested that her department do a survey of other communities are doing. Megan will find the minutes from the previous discussions. Steve Super said nothing will be done before April 1, 2020.

10. ADDRESSES FROM THE AUDIENCE

A. Addresses from the Audience on Non-Agenda Items

Tom Ziemba of 746 Elizabeth stated that his trailer is rather small but is not small enough to easily store it in his garage. There is not a lot of property on the side of his house. He stated it is 10-feet long and 8-1/2-feet wide. He would just like to be able to store his winter vehicles as those who have boats and store them at their homes and recreational vehicles in the summer.

Bernadette May of Family Service Association; 1140 N. McLean Blvd.; Elgin addressed the Village Board regarding the 708 Mental Health Board. She explained the use of the services provided. There will be a referendum question on the March 17, 2020 Primary Election ballot. Trustee Lieser stated that he would not support a referendum. These groups should up their fundraising efforts. Trustee Barconi stated that she is not in support this group's referendum.

Ada Chan-Chow of 17 Gibbons asked about the curb painting in front of her house. Mike Millette said he cannot paint the curb but will check the street width to see if parking can be restricted to one side of the street. He will provide information to the resident soon.

11. CLOSED SESSION

There was no closed session.

12. CLOSING CEREMONY

A. Adjournment

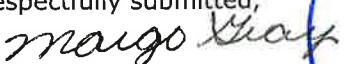
A motion to close the Regular Meeting by Trustee Guess, second by Trustee Kolodziej.

All aye by voice vote.

Motion Carried

The March 2, 2020 was adjourned 8:45 pm.

Respectfully submitted,


Margaret M. Gray, Village Clerk

Approved:


Steve Ward, Village President



UDO Regulations for Recreational Vehicle Parking and Storage
as of March 2, 2020

156.08.K Recreational Vehicle Parking and Storage

1. Timeframes for Recreational Vehicle Parking and Storage.
 - a. Recreational Vehicle Parking. Recreational vehicle parking is allowed from April 1 through October 31.
 - b. Recreational Vehicle Storage. Recreational vehicle storage is allowed from November 1 through March 31.
2. Number. No more than two recreational vehicles may be parked and/or stored on a lot; however for lots located adjacent to the Fox River, three recreational vehicles may be parked and/or stored on a lot. A recreational vehicle and the trailer used to convey it shall be considered one recreational vehicle. Non-motorized personal watercraft, such as canoes and kayaks, that are parked and/or stored off the ground shall not be included as part of the total number of recreational vehicles allowed on a lot.
3. Use. Recreational vehicles shall not be used for living, sleeping or housekeeping purposes while located within Village boundaries. Recreational vehicles shall not be connected to sewer, water, or other utilities for any period of time, except for temporary service connections for basic maintenance.
4. Principal and Accessory Structures. Recreational vehicles shall not be permitted on a lot without a principal structure. Recreational vehicles shall not be used as accessory structures, but may be kept within an enclosed accessory structure provided that the accessory structure is allowed in accordance with the requirements of § 156.07.D (Accessory Structures and Uses).
5. Maintenance. Recreational vehicles shall remain operable at all times and shall be parked and/or stored in a safe, secure, orderly, and well-maintained condition. Recreational vehicles shall not be permanently affixed to the ground in a manner that would prevent timely removal.
6. Proprietorship. Recreational vehicles shall be owned, leased or rented by the occupant of the property on which the recreational vehicles are parked and/or stored.
7. Location.
 - a. Recreational Vehicle Parking. Recreational vehicle parking is allowed in the front yard, interior side yard, and/or rear yard.

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- b. **Recreational Vehicle Storage.** Recreational vehicle storage is allowed in the interior side yard and/or rear yard, however for lots located adjacent to the Fox River, recreational vehicle storage is allowed in the front yard, corner side yard, interior side yard, and rear yard.
- c. **Right-of-Way.** Recreational vehicles, including attachments and appurtenances, shall not encroach into the right-of-way.
- d. **Setback.** Recreational vehicles, including attachments and appurtenances, shall be parked and/or stored at least one foot from the interior side lot line, except when the driveway provides shared access for two adjacent properties and at least seven and one-half feet from the rear lot line.

8. **Storage Area.** Recreational vehicles must be parked and/or stored on a hard surface, all-weather, dustless material equal in length and width to the recreational vehicles being parked and/or stored.
(Am. Ord. 2019-30, passed 9-16-19)

156.12.B Definitions

Recreational Vehicle: Vehicles or trailers for recreational or utilitarian uses that can be driven, towed, hauled, sailed, or flown. "Recreational Vehicles" includes, but is not limited to, mobile homes, snowmobiles, all-terrain vehicles, race cars, off-road vehicles, travel trailers, pull campers, tent trailers, special purpose trailers, cargo trailers, utility trailers, vehicle trailers, power boats, cruisers, jet skis, fishing boats, hunting boats, pontoon boats, personal watercraft, row boats, and sail boats.