



July 19, 2023

Ross Morreale
GRP South Elgin, LLC
740 Schneider Drive
South Elgin, IL 60177-1160

RE: 740 Schneider Drive
Special Use Permit

Dear Mr. Morreale:

On March 16, 2020, the Village of South Elgin approved a Special Use Permit for your property located at 740 Schneider Drive (PINs 06-26-303-008 and -009) for a Cannabis Craft-Grower use and the Special Use Permit was approved with conditions as set forth in Ordinance 2020-08 (enclosed).

According to the *Section 156.03.C.3 Special Use Permit* of the Village Code, the special use permit shall expire and be revoked if the use has not commenced, or a building permit has not been obtained for the use within 18-months after approval of the special use permit. While you were able to obtain a building permit and work did commence, work ceased on the property prior to closing out the building permit and now the building permit has expired. Further, it is our understanding the General Contractor is no longer on the job and the contractor information on the previous building permit application is out of date. **This letter serves as notice that without a valid building permit in place, the Special Use Permit granted for your property for a Cannabis Craft Grower will expire and be revoked if the use has not commenced or a building permit has not been updated and extended by August 11, 2023.** Prior building inspection approvals may also be in jeopardy due to the amount of time that has passed since the work was inspected and approved.

Please submit a completed Building Permit Extension application with the required fee of \$30, and resubmit a completed Building Permit application with updated contractor information (no additional drawings or fees required unless changes to the plans are also being made).

Please be aware, construction work is not allowed to resume in the building without a valid building permit issued by the Village. The illegal or improper use of the building may result in unnecessary penalties and fines.

Also note, the approval of the Special Use Permit was granted based on information provided in these documents, and the planned improvements will be required to be implemented prior to the issuance any certificate of occupancy of the subject property.

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Thank you for your immediate attention to this matter. Should you have any questions or need additional information please contact the Community Development Department at 847-742-5780.

Sincerely,

A handwritten signature in cursive script that reads "Nancy Hill". The signature is written in dark ink and is positioned above the printed name.

Nancy Hill

Director of Community Development

Attached: Ordinance 2020-08
 Building Permit Extension Application form
 Building Permit Application form