



**Monday, March 16, 2020
REGULAR BOARD MEETING**

**Public Services Facility, 1000 Bowes Road, South Elgin, IL 60177
7pm**

1. OPENING CEREMONY

Subject **A. Call to Order**

Meeting Mar 16, 2020 - REGULAR BOARD MEETING

Category 1. OPENING CEREMONY

Type Procedural

Subject **B. Roll Call**

Meeting Mar 16, 2020 - REGULAR BOARD MEETING

Category 1. OPENING CEREMONY

Type Procedural

Subject **C. Pledge of Allegiance**

Meeting Mar 16, 2020 - REGULAR BOARD MEETING

Category 1. OPENING CEREMONY

Type Procedural

2. APPOINTMENTS AND PRESENTATIONS

3. COMMUNICATION AND INFORMATION ITEMS

Subject **A. Communication: Public Hearing Notice - Monday, April 6, 2020 - 7 pm**

Meeting Mar 16, 2020 - REGULAR BOARD MEETING

Category 3. COMMUNICATION AND INFORMATION ITEMS

Type Procedural

President Ward will announce that there is a Public Hearing for the purpose of discussing the Proposed Fiscal Year 2021 Operating & Capital Improvements Budget on April 6, 2020 at 7pm.

Subject **B. Proclamation: US Census Day - Wednesday, April 1, 2020 - US Census Day Open House - Gail Borden Public Library, South Elgin Branch**

Meeting	Mar 16, 2020 - REGULAR BOARD MEETING
Category	3. COMMUNICATION AND INFORMATION ITEMS
Type	Procedural

File Attachments

[US Census 2020 Census Day Open House.pdf \(417 KB\)](#)

4. PUBLIC COMMENTS

Subject	A. Public Comments on Agenda Items
Meeting	Mar 16, 2020 - REGULAR BOARD MEETING
Category	4. PUBLIC COMMENTS
Type	Information

In accordance with our Rules of Order Section 30.15 (B):

Public comment and addresses from the audience during the regular meeting are limited to three minutes except by leave of the President or presiding officer serving in his or her stead. Public comment and addresses from the audience are not permitted during the Committee Meeting of the Whole or other meetings of other committees of the Village except by leave of the President or other presiding officer.

5. ACCEPTANCE OF CONSENT AGENDA

Subject	A. Approval: Acceptance of the Consent Agenda Items - March 16, 2020
Meeting	Mar 16, 2020 - REGULAR BOARD MEETING
Category	5. ACCEPTANCE OF CONSENT AGENDA
Type	Action (Consent)
Recommended Action	Motion to Accept Consent Agenda of the current meeting.

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. These items are considered to routine by the Village Board. Items may be removed from the consent agenda at the request of any board member.

Motion & Voting

Motion to Accept Consent Agenda of the current meeting.

Motion by Greg J Lieser, second by John H Sweet.

Final Resolution: Motion Carried

Aye: Lisa G Guess, Greg J Lieser, John H Sweet, Jennifer L Barconi, Scott G Richmond, Mike Kolodziej

Subject	B. Approval: Minutes of the February 24, 2020 Budget Workshop
Meeting	Mar 16, 2020 - REGULAR BOARD MEETING
Category	5. ACCEPTANCE OF CONSENT AGENDA
Type	Action (Consent), Minutes

Recommended Action Motion to Accept Consent Agenda of the current meeting.

Minutes [View Minutes](#) for Feb 24, 2020 - BUDGET WORKSHOP

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. These items are considered to routine by the Village Board. Items may be removed from the consent agenda at the request of any board member.

Motion & Voting

Motion to Accept Consent Agenda of the current meeting.

Motion by Greg J Lieser, second by John H Sweet.

Final Resolution: Motion Carried

Aye: Lisa G Guess, Greg J Lieser, John H Sweet, Jennifer L Barconi, Scott G Richmond, Mike Kolodziej

Subject C. Approval: Minutes of the March 2, 2020 Committee of the Whole Meeting

Meeting Mar 16, 2020 - REGULAR BOARD MEETING

Category 5. ACCEPTANCE OF CONSENT AGENDA

Type Action (Consent), Minutes

Recommended Action Motion to approve the minutes as attached.

Minutes [View Minutes](#) for Mar 2, 2020 - COMMITTEE OF THE WHOLE MEETING

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. These items are considered to routine by the Village Board. Items may be removed from the consent agenda at the request of any board member.

Motion & Voting

Motion to Accept Consent Agenda of the current meeting.

Motion by Greg J Lieser, second by John H Sweet.

Final Resolution: Motion Carried

Aye: Lisa G Guess, Greg J Lieser, John H Sweet, Jennifer L Barconi, Scott G Richmond, Mike Kolodziej

Subject D. Approval: Minutes of the March 2, 2020 Regular Meeting

Meeting Mar 16, 2020 - REGULAR BOARD MEETING

Category 5. ACCEPTANCE OF CONSENT AGENDA

Type Action (Consent), Minutes

Recommended Action Motion to approve the minutes as attached.

Minutes [View Minutes](#) for Mar 2, 2020 - REGULAR BOARD MEETING

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. These items are considered to routine by the Village Board. Items may be removed from the consent agenda at the request of any board member.

Motion & Voting

Motion to Accept Consent Agenda of the current meeting.

Motion by Greg J Lieser, second by John H Sweet.

Final Resolution: Motion Carried

Aye: Lisa G Guess, Greg J Lieser, John H Sweet, Jennifer L Barconi, Scott G Richmond, Mike Kolodziej

Subject **E. Approval: Consolidated Voucher - Warrant 03-02**

Meeting Mar 16, 2020 - REGULAR BOARD MEETING

Category 5. ACCEPTANCE OF CONSENT AGENDA

Type Action (Consent)

Recommended Motion to approve the Consolidated Voucher as attached.
Action

File Attachments

[March 16, 2020 Consolidated Voucher Summary.pdf \(92 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. These items are considered to routine by the Village Board. Items may be removed from the consent agenda at the request of any board member.

Motion & Voting

Motion to Accept Consent Agenda of the current meeting.

Motion by Greg J Lieser, second by John H Sweet.

Final Resolution: Motion Carried

Aye: Lisa G Guess, Greg J Lieser, John H Sweet, Jennifer L Barconi, Scott G Richmond, Mike Kolodziej

Subject **F. Approval: Authorizing the Execution of a Contract for Audit Services with Lauterbach & Amen, LLP for Fiscal Years Ending April 30, 2020, April 30, 2021 and April 30, 2022.**

Meeting Mar 16, 2020 - REGULAR BOARD MEETING

Category 5. ACCEPTANCE OF CONSENT AGENDA

Type Action (Consent)

Recommended Motion to authorize the Village President to execute of a contract for audit services with
Action Lauterbach & Amen, LLP for Fiscal Years Ending April 30, 2020, April 30, 2021 and April 30, 2022.

Submitted by: Megan Golden, Director of Administrative Services

Discussion:

This item was last discussed on March 2, 2020, where the Village Board direct staff to proceed with the contract. There have been no changes since that meeting.

Cost:

The annual audit fees are budgeted in Account 10-50-5564 Administrative Services - Audit Services.

File Attachments

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. These items are considered to routine by the Village Board. Items may be removed from the consent agenda at the request of any board member.

Motion & Voting

Motion to Accept Consent Agenda of the current meeting.

Motion by Greg J Lieser, second by John H Sweet.

Final Resolution: Motion Carried

Aye: Lisa G Guess, Greg J Lieser, John H Sweet, Jennifer L Barconi, Scott G Richmond, Mike Kolodziej

6. APPROVAL OF CONSENT AGENDA ITEMS

Subject	A. Approval: Consent Agenda Items - March 16, 2020
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Meeting	Mar 16, 2020 - REGULAR BOARD MEETING
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Category	6. APPROVAL OF CONSENT AGENDA ITEMS
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Type	Action
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Recommended Action	Motion to approve consent items.
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Motion & Voting

Motion to approve consent items.

Motion by Scott G Richmond, second by Jennifer L Barconi.

Final Resolution: Motion Carried

Aye: Lisa G Guess, Greg J Lieser, John H Sweet, Jennifer L Barconi, Scott G Richmond, Mike Kolodziej

7. GENERAL BUSINESS

Subject	A. Approval: Ratifying the Action of the Village Administrator in Executing an Electricity Supply Agreement as Presented by the Northern Illinois Municipal Electric Collaborative (NIMEC) for the Water and Sewer Facilities – Constellation NewEnergy, Inc.
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Meeting	Mar 16, 2020 - REGULAR BOARD MEETING
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Category	7. GENERAL BUSINESS
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Type	Action
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Recommended Action	Motion ratifying the action of the Village Administrator in executing a Electricity Supply Agreement as presented by the Northern Illinois Municipal Electric Collaborative (NIMEC) for the Water and Sewer Facilities – Constellation NewEnergy, Inc.
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Submitted by: Steve Super, Village Administrator

Discussion:

On January 21, 2020, the Village Board approved Resolution 2020-02 which authorized the Village Administrator to execute an Electricity Supply Agreement as presented by the Northern Illinois Municipal Electric Collaborative (NIMEC) for the Village's Water and Sewer Facilities resulting from

bidding held a bid on March 3, 2020. Attached is the executed agreement with Constellation NewEnergy, Inc., reflecting a fixed cost of 0.4318 \$/kWH for a term beginning May 15, 2020 and ending May 15, 2023. This price represents a 24% decrease from our current rates.

Cost:

There is no cost associated with this approval, electricity costs are budgeted in each fiscal year accordingly.

File Attachments

[Constellation Energy-NIMEC 5-20 5-23.pdf \(955 KB\)](#)

Motion & Voting

Motion ratifying the action of the Village Administrator in executing a Electricity Supply Agreement as presented by the Northern Illinois Municipal Electric Collaborative (NIMEC) for the Water and Sewer Facilities – Constellation NewEnergy, Inc.

Motion by Lisa G Guess, second by Jennifer L Barconi.

Final Resolution: Motion Carried

Aye: Lisa G Guess, Greg J Lieser, John H Sweet, Jennifer L Barconi, Scott G Richmond, Mike Kolodziej

Subject	B. Approval: Authorizing the Purchase of an Industrial HoneyCombe Dehumidifier - Well 7, 1296 Spring Street - Munters Corporation, Northbrook IL
Meeting	Mar 16, 2020 - REGULAR BOARD MEETING
Category	7. GENERAL BUSINESS
Type	Action
Recommended Action	Motion to approve the purchase of an Industrial HoneyCombe Dehumidifier at Well 7 - 1296 Spring Street, Munters Corporation, Northbrook, IL - \$30,400

Submitted by: Michael D. Millette, P.E., Director of Public Works/ Village Engineer

Discussion:

The FY2020 Operating & Capital Improvements Budget includes \$31,000 to replace the dehumidification system at Well No. 7 - 1296 Spring Street. Each well house in the Village Water System contains equipment and materials that are constantly exposed to wet and moist conditions. These spaces are prone to mildew and mold unless a dehumidifier is in place to remove moisture from the spaces. A number of dehumidifiers to accomplish moisture removal have been used and after trial and error, staff is recommending the Munters Corporation product to optimize results. Staff has worked with factory representatives to secure factory direct pricing. The cost associated with this approval is equipment only, Public Works staff will install the unit in the well house upon receipt.

Cost:

The \$30,400 cost is budgeted in FY2020 Water Sewer Account #20-53-6505-Maintenance of Buildings.

File Attachments

[Munters Well 7 Dehumidifier .pdf \(881 KB\)](#)

Motion & Voting

Motion to approve the purchase of an Industrial HoneyCombe Dehumidifier at Well 7 - 1296 Spring Street, Munters Corporation, Northbrook, IL - \$30,400

Motion by John H Sweet, second by Lisa G Guess.

Final Resolution: Motion Carried

Aye: Lisa G Guess, Greg J Lieser, John H Sweet, Jennifer L Barconi, Scott G Richmond, Mike Kolodziej

Subject	C. Resolution: Approving an IDOT Resolution for Improvement of Streets and Highways by Municipality Under the Illinois Highway Code - 2020 Annual Road Construction & Street Maintenance Program (MFT Section #20-00051-00-RS)
Meeting	Mar 16, 2020 - REGULAR BOARD MEETING
Category	7. GENERAL BUSINESS
Type	Action
Recommended Action	Motion to approve an IDOT Resolution for Improvement Under the Illinois Highway Code for the 2020 Annual Road Construction & Street Maintenance Program.

Submitted by: Michael D. Millette, P.E., Director of Public Works/Village Engineer

Discussion:

At the February 24, 2020, Capital Budget Workshop, the Board reviewed the Street Improvement Program, including the 2020 Annual Road Construction & Street Maintenance Program. The attached IDOT Resolution is a routine requirement to appropriate the allotment of Motor Fuel Tax Funds for the program. This year's annual allotment is \$900,000 as budgeted.

Cost:

There are no costs associated with this item.

File Attachments

[Res 2020-03 IDOT.pdf \(118 KB\)](#)

Motion & Voting

Motion to approve an IDOT Resolution for Improvement Under the Illinois Highway Code for the 2020 Annual Road Construction & Street Maintenance Program.

Motion by Greg J Lieser, second by Jennifer L Barconi.

Final Resolution: Motion Carried

Aye: Lisa G Guess, Greg J Lieser, John H Sweet, Jennifer L Barconi, Scott G Richmond, Mike Kolodziej

Subject	D. Approval: Purchase of a Replacement Vehicle for the Parks & Recreation Department - Bob Ridings Fleet Sales, Taylorville, IL
Meeting	Mar 16, 2020 - REGULAR BOARD MEETING
Category	7. GENERAL BUSINESS
Type	Action
Recommended Action	Motion to approve the purchase of a replacement vehicle for the Parks & Recreation Department from Bob Ridings Fleet Sales, Taylorville, Illinois for a cost not to exceed \$41,787.

Submitted by: Kim Wascher, Director Parks & Recreation

Discussion:

This item was last discussed with the Board at the February 24, 2020 Capital Budget Workshop. FY 2021 Equipment Replacement Fund includes replacement of an F350 Truck. The truck will be ordered through Bob Ridings Fleet Sales, Taylorville, Illinois part of the State of Illinois Government Pricing Program. The cost includes the outfitting for the vehicle to be used year-round including snow removal. Upon delivery the truck will also be outfitted with a salt spreader.

It takes approximately 90-120 days for the vehicle to arrive. Staff is hoping to take delivery in late June to early July.

Cost:

The \$41,787 cost will be charged to FY 2021 Account #37-40-6945 - New Equipment - Vehicles.

File Attachments

[Vehicle Purchase Order.pdf \(130 KB\)](#)

Motion & Voting

Motion to approve the purchase of a replacement vehicle for the Parks & Recreation Department from Bob Ridings Fleet Sales, Taylorville, Illinois for a cost not to exceed \$41,787.

Motion by Scott G Richmond, second by Lisa G Guess.

Final Resolution: Motion Carried

Aye: Lisa G Guess, Greg J Lieser, John H Sweet, Jennifer L Barconi, Scott G Richmond, Mike Kolodziej

Subject	E. Approval: Awarding the Bid and Authorizing the Execution of an American Institute of Architects Agreement for the Panton Mill Park Project - G.C. Masonry, Elgin, IL
Meeting	Mar 16, 2020 - REGULAR BOARD MEETING

Category	7. GENERAL BUSINESS
Type	Action
Recommended Action	Motion to award the bid and authorize the Village President to execute an American Institute of Architects Agreement for the Pantan Mill Park Project - G.C. Masonry, Elgin, IL in the amount of \$237,000.

Submitted by: Kim Wascher, Director

Discussion:

This item was last discussed at the Capital Improvements Budget Workshop on February 24, 2020. The project was put out for bid on February 14, 2020, with the bid opening on March 2, 2020. Pursuant to State Statue a Notice to Bidders was published in the February 13, 2020 edition of the Daily Herald. Seven companies submitted bids for the masonry work, results are attached along with Lamp, Inc.'s Letter of Bid Compliance finding the low bidder, G.C. Masonry, Elgin, IL, to be in compliance with contract documents.

Cost:

The cost associated with this item are budgeted in account 39-01-6976 TIF 1 - Improvements.

File Attachments

[Masonry Bid Results.pdf \(69 KB\)](#)

[Letter of Bid Compliance - Pantan Mill Park Project.pdf \(126 KB\)](#)

[GC Masonry Bid Form.pdf \(592 KB\)](#)

Motion & Voting

Motion to award the bid and authorize the Village President to execute an American Institute of Architects Agreement for the Pantan Mill Park Project - G.C. Masonry, Elgin, IL in the amount of \$237,000.

Motion by John H Sweet, second by Mike Kolodziej.

Final Resolution: Motion Carried

Aye: Lisa G Guess, Greg J Lieser, John H Sweet, Jennifer L Barconi, Scott G Richmond, Mike Kolodziej

Subject	F. Approval: Awarding the Bid and Authorizing the Execution of an American Institute of Architects Agreement for the Pantan Mill Park Project - Hargrave Builders, Inc., South Elgin, IL
Meeting	Mar 16, 2020 - REGULAR BOARD MEETING
Category	7. GENERAL BUSINESS
Type	Action
Recommended Action	Motion to award the bid and authorize the Village President to execute an American Institute of Architects Agreement for the Pantan Mill Park Project - Hargrave Builders, Inc., South Elgin, IL in the amount of \$565,100.

Submitted by: Kim Wascher, Director Parks & Recreation

Discussion:

This item was last discussed at the Capital Improvements Budget Workshop on February 24, 2020. The project was put out for bid on February 14, 2020, with the bid opening on March 2, 2020. Pursuant to State Statue a Notice to Bidders was published in the February 13, 2020 edition of the Daily Herald. Hargrave Builders, Inc. was the only company that submitted a bid for the general trades work, results are attached along with Lamp, Inc.'s Letter of Bid Compliance finding the low bidder, Hargrave Builders, Inc., South Elgin, IL, to be in compliance with contract documents.

Cost:

The cost associated with this item are budgeted in accounts 38-35-6840 Parks Improvement Special Recreation, 38-35-6701 Parks Improvement Major Projects and 39-01-6976 TIF 1 Improvements.

File Attachments

[General Trades Bid Results.pdf \(51 KB\)](#)

[Letter of Bid Compliance - Pantan Mill Park Project.pdf \(126 KB\)](#)

[Hargrave Builders Bid Form.pdf \(493 KB\)](#)

Motion & Voting

Motion to award the bid and authorize the Village President to execute an American Institute of Architects Agreement for the Pantan Mill Park Project - Hargrave Builders, Inc., South Elgin, IL in the amount of \$565,100.

Motion by Lisa G Guess, second by Jennifer L Barconi.

Final Resolution: Motion Carried

Aye: Lisa G Guess, Greg J Lieser, John H Sweet, Jennifer L Barconi, Scott G Richmond, Mike Kolodziej

Subject

G. Approval: Awarding the Bid and Authorizing the Execution of an American Institute of Architects Agreement for the Pantan Mill Park Project - Kellenberger Electric, Elgin, IL

Meeting

Mar 16, 2020 - REGULAR BOARD MEETING

Category

7. GENERAL BUSINESS

Type

Action

Recommended Action

Motion to award the bid and authorize the Village President to execute an American Institute of Architects Agreement for the Pantan Mill Park Project - Kellenberger Electric, Elgin, IL in the amount of \$186,648.

Submitted by: Kim Wascher, Director Parks & Recreation

Discussion:

This item was last discussed at the Capital Improvements Budget Workshop on February 24, 2020. The project was put out for bid on February 14, 2020, with the bid opening on March 2, 2020. Pursuant to State Statue a Notice to Bidders was published in the February 13, 2020 edition of the Daily Herald. Four companies submitted bids for the electrical work, results are attached along with Lamp, Inc.'s Letter of Bid Compliance finding the low bidder, Kellenberger Electric, Elgin, IL, to be in compliance with contract documents.

Cost:

The cost associated with this item is budgeted in 39-01-6976 TIF 1 - Improvements.

File Attachments

[Electrical Bid Results.pdf \(58 KB\)](#)

[Letter of Bid Compliance - Pantan Mill Park Project.pdf \(126 KB\)](#)

[Kellenberger Electric Bid Form.pdf \(497 KB\)](#)

Motion & Voting

Motion to award the bid and authorize the Village President to execute an American Institute of Architects Agreement for the Pantan Mill Park Project - Kellenberger Electric, Elgin, IL in the amount of \$186,648.

Motion by Greg J Lieser, second by Jennifer L Barconi.

Final Resolution: Motion Carried

Aye: Lisa G Guess, Greg J Lieser, John H Sweet, Jennifer L Barconi, Mike Kolodziej

Abstain: Scott G Richmond

Subject **H. Approval: Awarding the Bid and Authorizing the Execution of an American Institute of Architects Agreement for the Pantan Mill Park Project - Kane County Excavating, St. Charles, IL**

Meeting Mar 16, 2020 - REGULAR BOARD MEETING

Category 7. GENERAL BUSINESS

Type Action

Recommended Action Motion to award the bid and authorize the Village President to execute an American Institute of Architects Agreement for the Pantan Mill Park Project - Kane County Excavating, St. Charles, IL in the amount of \$278,654.

Submitted by: Kim Wascher, Director Parks & Recreation

Discussion:

This item was last discussed at the Capital Improvements Budget Workshop on February 24, 2020. The project was put out for bid on February 14, 2020, with the bid opening on March 2, 2020. Pursuant to State Statue a Notice to Bidders was published in the February 13, 2020 edition of the Daily Herald. Three companies submitted bids for the excavating work, results are attached along with Lamp, Inc.'s Letter of Bid Compliance finding the low bidder, Kane County Excavating, St. Charles, IL, to be in compliance with contract documents.

Cost:

The cost associated with this item is budgeted for in account 39-01-6976 TIF 1 - Improvements and 37-37-6977 Capital Projects Other Improvements.

File Attachments

[Excavation Bid Results.pdf \(58 KB\)](#)

[Letter of Bid Compliance - Pantan Mill Park Project.pdf \(126 KB\)](#)
[Kane County Excavating Bid Form.pdf \(583 KB\)](#)

Motion & Voting

Motion to award the bid and authorize the Village President to execute an American Institute of Architects Agreement for the Pantan Mill Park Project - Kane County Excavating, St. Charles, IL in the amount of \$278,654.

Motion by Scott G Richmond, second by Jennifer L Barconi.

Final Resolution: Motion Carried

Aye: Lisa G Guess, Greg J Lieser, John H Sweet, Jennifer L Barconi, Scott G Richmond, Mike Kolodziej

Subject	I. Approval: Awarding the Bid and Authorizing the Execution of an American Institute of Architects Agreement for the Pantan Mill Park Project - Schroeder Asphalt Services, Inc., Huntley, IL
Meeting	Mar 16, 2020 - REGULAR BOARD MEETING
Category	7. GENERAL BUSINESS
Type	Action
Recommended Action	Motion to award the bid and authorize the Village President to execute an American Institute of Architects Agreement for the Pantan Mill Park Project - Schroeder Asphalt Services, Inc., Huntley, IL in the amount of \$218,766.50.

Submitted by: Kim Wascher, Director Parks & Recreation

Discussion:

This item was last discussed at the Capital Improvements Budget Workshop on February 24, 2020. The project was put out for bid on February 14, 2020, with the bid opening on March 2, 2020. Pursuant to State Statue a Notice to Bidders was published in the February 13, 2020 edition of the Daily Herald. Four companies submitted bids for the asphalt paving work, results are attached along with Lamp, Inc.'s Letter of Bid Compliance finding the low bidder, Schroeder Asphalt Services, Inc., Huntley, IL, to be in compliance with contract documents.

The initial low bidder, Troch McNeil Paving submitted a Withdrawal Letter to Lamp, Inc. resulting from an error in their bid (attached).

Cost:

The cost associated with this item is budged in account 39-01-6976 TIF 1 - Improvements.

File Attachments

[Asphalt Paving Bid Results.pdf \(62 KB\)](#)
[Troch McNeil Withdrawal Letter.pdf \(105 KB\)](#)
[Letter of Bid Compliance - Pantan Mill Park Project.pdf \(126 KB\)](#)
[Schroeder Asphalt Bid Form.pdf \(658 KB\)](#)

Motion & Voting

Motion to award the bid and authorize the Village President to execute an American Institute of Architects Agreement for the Pantan Mill Park Project - Schroeder Asphalt Services, Inc., Huntley, IL in the amount of

\$218,766.50.

Motion by John H Sweet, second by Scott G Richmond.

Final Resolution: Motion Carried

Aye: Lisa G Guess, Greg J Lieser, John H Sweet, Jennifer L Barconi, Scott G Richmond, Mike Kolodziej

Subject	J. Approval: Awarding the Bid and Authorizing the Execution of an American Institute of Architects Agreement for the Panton Mill Park Project - Copenhaver Construction, Gilberts, IL
Meeting	Mar 16, 2020 - REGULAR BOARD MEETING
Category	7. GENERAL BUSINESS
Type	Action
Recommended Action	Motion to award the bid and authorize the Village President to execute an American Institute of Architects Agreement for the Panton Mill Park Project - Copenhaver Construction, Gilberts, IL in the amount of \$936,000.

Submitted by: Kim Wascher, Director Parks & Recreation

Discussion:

This item was last discussed at the Capital Improvements Budget Workshop on February 24, 2020. The project was put out for bid on February 14, 2020, with the bid opening on March 2, 2020. Pursuant to State Statue a Notice to Bidders was published in the February 13, 2020 edition of the Daily Herald. Six companies submitted bids for the concrete work, results are attached along with Lamp, Inc.'s Letter of Bid Compliance finding the low bidder, Copenhaver Construction, Gilberts, IL, to be in compliance with contract documents.

Cost:

The cost associated with this item is budgeted for in account 39-01-6976 TIF 1 - Improvements.

File Attachments

[Concrete Bid Results.pdf \(65 KB\)](#)

[Letter of Bid Compliance - Panton Mill Park Project.pdf \(126 KB\)](#)

[Copenhaver Construction Bid Form.pdf \(652 KB\)](#)

Motion & Voting

Motion to award the bid and authorize the Village President to execute an American Institute of Architects Agreement for the Panton Mill Park Project - Copenhaver Construction, Gilberts, IL in the amount of \$936,000.

Motion by Lisa G Guess, second by Greg J Lieser.

Final Resolution: Motion Carried

Aye: Lisa G Guess, Greg J Lieser, John H Sweet, Jennifer L Barconi, Mike Kolodziej

Abstain: Scott G Richmond

Subject	K. Approval: Awarding the Bid and Authorizing the Execution of an American Institute of Architects Agreement for the Panton Mill Park Project - Breezy Hill Nursery, Salem, WI
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Meeting	Mar 16, 2020 - REGULAR BOARD MEETING
Category	7. GENERAL BUSINESS
Type	Action
Recommended Action	Motion to award the bid and authorize the Village President to execute an American Institute of Architects Agreement for the Pantan Mill Park Project - Breezy Hill Nursery, Salem, WI in the amount of \$311,800.

Submitted by: Kim Wascher, Director Parks & Recreation

Discussion:

This item was last discussed at the Capital Improvements Budget Workshop on February 24, 2020. The project was put out for bid on February 14, 2020, with the bid opening on March 2, 2020. Pursuant to State Statue a Notice to Bidders was published in the February 13, 2020 edition of the Daily Herald. Five companies submitted bids for the landscaping work, results are attached along with Lamp, Inc.'s Letter of Bid Compliance finding the low bidder, Breezy Hill Nursery, Salem, WI, to be in compliance with contract documents.

The initial low bidder, Seasonal Concepts, Inc. submitted a Withdrawal Letter to Lamp, Inc. resulting from an error in their bid (attached).

Cost:

The cost associated with this item are budgeted in account 39-01-6976 TIF 1 - Improvements.

File Attachments

[Landscape Bid Results.pdf \(65 KB\)](#)

[Seasonal Concepts Withdrawal Letter.pdf \(159 KB\)](#)

[Letter of Bid Compliance - Pantan Mill Park Project.pdf \(126 KB\)](#)

[Breezy Hill Nursery Bid Form.pdf \(584 KB\)](#)

Motion & Voting

Motion to award the bid and authorize the Village President to execute an American Institute of Architects Agreement for the Pantan Mill Park Project - Breezy Hill Nursery, Salem, WI in the amount of \$311,800.

Motion by Mike Kolodziej, second by Scott G Richmond.

Final Resolution: Motion Carried

Aye: Lisa G Guess, Greg J Lieser, John H Sweet, Jennifer L Barconi, Scott G Richmond, Mike Kolodziej

Subject **L. Approval: Awarding the Bid and Authorizing the Execution of an American Institute of Architects Agreement for the Pantan Mill Park Project - Jensen's Plumbing & Heating, Inc., Woodstock, IL**

Meeting	Mar 16, 2020 - REGULAR BOARD MEETING
Category	7. GENERAL BUSINESS

Type	Action
Recommended Action	Motion to award the bid and authorize the Village President to execute an American Institute of Architects Agreement for the Panton Mill Park Project - Jensen's Plumbing & Heating, Inc., Woodstock,, IL in the amount of \$250,000.

Submitted by: Kim Wascher, Director Parks & Recreation

Discussion:

This item was last discussed at the Capital Improvements Budget Workshop on February 24, 2020. The project was put out for bid on February 14, 2020, with the bid opening on March 2, 2020. Pursuant to State Statue a Notice to Bidders was published in the February 13, 2020 edition of the Daily Herald. Five companies submitted bids for the site utility work, results are attached along with Lamp, Inc.'s Letter of Bid Compliance finding the low bidder, Jensen's Plumbing & Heating, Inc., Woodstock, Elgin, IL, to be in compliance with contract documents.

Cost:

The costs associated with this item are budgeted for in account 37-37-6977 Capital Projects Other Improvements and 39-01-6976 TIF 1 - Improvements.

File Attachments

[Site Utilities Bid Results.pdf \(67 KB\)](#)

[Letter of Bid Compliance - Panton Mill Park Project.pdf \(126 KB\)](#)

[Jensen's Plumbing & Heating Inc. Bid Form.pdf \(447 KB\)](#)

Motion & Voting

Motion to award the bid and authorize the Village President to execute an American Institute of Architects Agreement for the Panton Mill Park Project - Jensen's Plumbing & Heating, Inc., Woodstock,, IL in the amount of \$250,000.

Motion by Jennifer L Barconi, second by Lisa G Guess.

Final Resolution: Motion Carried

Aye: Lisa G Guess, Greg J Lieser, John H Sweet, Jennifer L Barconi, Scott G Richmond, Mike Kolodziej

Subject	M. Ordinance: An Ordinance Granting A Special Use Permit for An Adult Use Cannabis Craft Grower in the Village of South Elgin, IL
Meeting	Mar 16, 2020 - REGULAR BOARD MEETING
Category	7. GENERAL BUSINESS
Type	Action
Recommended Action	Motion to approve Ordinance granting a Special Use Permit for an Adult Use Cannabis Craft Grower in the Village of South Elgin - 740 Schneider Drive

Submitted by: Nancy Hill, Director of Community Development

Discussion:

This item was discussed at the March 2, 2020 Committee of the Whole Meeting.

Cost:

The costs associated with this item are paid for by the applicant. There is no additional cost to the Village.

File Attachments

[2020-08 Special Use Cannabis Craft Grower Ordinance.pdf \(593 KB\)](#)

Motion & Voting

Motion to approve Ordinance granting a Special Use Permit for an Adult Use Cannabis Craft Grower in the Village of South Elgin - 740 Schneider Drive

Motion by Jennifer L Barconi, second by John H Sweet.

Final Resolution: Motion Carried

Aye: Greg J Lieser, John H Sweet, Jennifer L Barconi, Scott G Richmond, Mike Kolodziej

Nay: Lisa G Guess

8. REPORTS OF THE BOARD

Subject	A. Trustee Reports
Meeting	Mar 16, 2020 - REGULAR BOARD MEETING
Category	8. REPORTS OF THE BOARD
Type	Information

Community Development Department - Trustee Guess

Police Department - Trustee Lieser

Special Events Committee - Trustee Sweet

Public Works Department - Trustee Barconi

Parks & Recreation Department - Trustee Richmond

Administrative Services Department - Trustee Kolodziej

Subject	B. Village President Report
Meeting	Mar 16, 2020 - REGULAR BOARD MEETING
Category	8. REPORTS OF THE BOARD
Type	Information

9. NEW BUSINESS

Subject	A. New Business
Meeting	Mar 16, 2020 - REGULAR BOARD MEETING
Category	9. NEW BUSINESS
Type	Information

10. ADDRESSES FROM THE AUDIENCE

Subject	A. Addresses from the Audience on Non-Agenda Items
Meeting	Mar 16, 2020 - REGULAR BOARD MEETING
Category	10. ADDRESSES FROM THE AUDIENCE
Type	Information

In accordance with our Rules of Order Section 30.15 (B):

Public comment and addresses from the audience during the regular meeting are limited to three minutes except by leave of the President or presiding officer serving in his or her stead. Public comment and addresses from the audience are not permitted during the Committee Meeting of the Whole or other meetings of other committees of the Village except by leave of the President or other presiding officer.

11. CLOSED SESSION PURSUANT TO 5ILCS 120/2(c)(5) PROPERTY ACQUISITION AND 5ILCS 120/2(c)(1) PERSONNEL

Subject	A. Recess to Closed Session
Meeting	Mar 16, 2020 - REGULAR BOARD MEETING
Category	11. CLOSED SESSION PURSUANT TO 5ILCS 120/2(c)(5) PROPERTY ACQUISITION AND 5ILCS 120/2(c)(1) PERSONNEL
Type	Information, Procedural

5ILCS 120 [Open Meetings Act](#)

Subject	B. Reconvene the Regular Board Meeting
Meeting	Mar 16, 2020 - REGULAR BOARD MEETING
Category	11. CLOSED SESSION PURSUANT TO 5ILCS 120/2(c)(5) PROPERTY ACQUISITION AND 5ILCS 120/2(c)(1) PERSONNEL
Type	Procedural

12. CLOSING CEREMONY

Subject	A. Adjournment
Meeting	Mar 16, 2020 - REGULAR BOARD MEETING
Category	12. CLOSING CEREMONY
Type	Information, Procedural

Public comment and addresses from the audience during the regular meeting are limited to three minutes (Section 30.16 Order of Business). Public comments at the beginning of each meeting must be related to items on the agenda. Public addresses at the end of the meeting may be related to any Village business.