

**VILLAGE OF SOUTH ELGIN
COMMITTEE OF THE WHOLE MEETING (Monday, March 16, 2020)**

1. OPENING CEREMONY

A. Call to Order

The March 16, 2020 Committee of the Whole Meeting was called to order at 7:01 pm by Village President Steve Ward at 1000 Bowes Road, South Elgin, IL.

B. Roll Call

The following were present: Steven Ward, Village President, Margaret Gray, Village Clerk and Trustees: Lisa Guess, Greg Lieser, John Sweet, Jennifer Barconi, Scott Richmond and Mike Kolodziej. Also present: Steve Super, Village Administrator; Megan Golden, Director of Administrative Services; Nancy Hill, Director of Community Development; Jerry Krawczyk, Police Chief; Kim Wascher, Director of Parks & Recreation and Mike Millette, Director of Public Works. Also present was Attorney, Ken Mendel.

2. CLOSED SESSION

There was no Closed Session.

3. DISCUSSION

A. Discussion: Proposed Increase in the Number of Class B-1 Alcoholic Liquor Dealer Licenses - Dee's Place South Elgin, 558 Randall Road

Steve Super explained that this will be a new restaurant in the Village. While they will have entertainment, it will be quite enough for servers to take orders. Trustee Guess asked about outdoor dining. Maurice Burks, applicant, said that they want to serve Southern Comfort food family style. He said that there is an area 8' x 46' which runs along the outside that he would like to use for outdoor dining. Trustee Kolodziej voiced concerns about outside dining. President Ward suggested that we may have to play that by ear. Trustee Guess reminded that she is concerned about noise issues experienced with previous tenants in that location. Mr. Burks said that his entertainment will be blues and jazz that caters to older crowds. Board was in consensus to allow an additional liquor license.

B. Discussion: Proposed Verizon Wireless 5G Master Pole Agreement and Assumption of WideOpen West License

Trustee Kolodziej left the meeting at this point (7:12 pm). Trustee Kolodziej returned to the meeting (7:15). Trustee Richmond asked if this is the first of many requests. Mike Millette explained AT & T reached out to him in October and then again in December, but not since. Mike explained that there is a radio component, an antenna and a power source. Steve Super said we can require them to not overload our poles. We cannot require that they provide decorative poles.

C. Discussion: Amending the Standard Software License and Services Agreement with Tyler Technologies (New World) to Include Ongoing System Support

The proposed increase is about 6% over previous amount.

4. CLOSING CEREMONY

A. Adjournment

A motion to adjourn the March 16, 2020 Committee of the Whole Meeting was made by Trustee Guess, second by Trustee Richmond. All aye by voice vote.

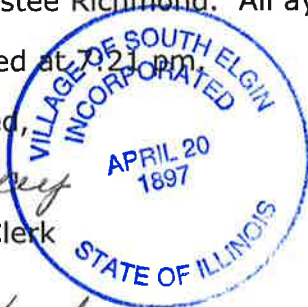
The meeting adjourned at 7:21 pm.

Respectfully submitted,


Margo Gray, Village Clerk

Approved:





Steve Ward, Village President

**VILLAGE OF SOUTH ELGIN
REGULAR BOARD MEETING (Monday, March 16, 2020)**

1. OPENING CEREMONY

A. Call to Order

The March 16, 2020 Regular Meeting of the Village President and Board of Trustees was called to order at 7:22 pm by Village President, Steve Ward at 1000 Bowes Road, South Elgin, IL.

B. Roll Call

The following were present: Steven Ward, Village President, Margaret Gray, Village Clerk and Trustees: Lisa Guess, Greg Lieser, John Sweet, Jennifer Barconi, Scott Richmond and Mike Kolodziej. Also present: Steve Super, Village Administrator; Megan Golden, Director of Administrative Services; Nancy Hill, Director of Community Development; Jerry Krawczyk, Police Chief; Kim Wascher, Director of Parks & Recreation and Mike Millette, Director of Public Works. Also present was Village Ken Mendel.

C. Pledge of Allegiance

Led by Bob Balsamo.

2. APPOINTMENTS AND PRESENTATIONS

There were none.

3. COMMUNICATION AND INFORMATION ITEMS

A. Communication: Public Hearing Notice - Monday, April 6, 2020 - 7 pm

B. Proclamation: US Census Day - Wednesday, April 1, 2020 - US Census Day Open House - Gail Borden Public Library, South Elgin Branch

4. PUBLIC COMMENTS

There were none.

5. ACCEPTANCE OF CONSENT AGENDA

A. Approval: Acceptance of the Consent Agenda Items - March 16, 2020

B. Approval: Minutes of the February 24, 2020 Budget Workshop

C. Approval: Minutes of the March 2, 2020 Committee of the Whole Meeting

D. Approval: Minutes of the March 2, 2020 Regular Meeting

E. Approval: Consolidated Voucher - Warrant 03-02

F. Approval: Authorizing the Execution of a Contract for Audit Services with Lauterbach & Amen, LLP for Fiscal Years Ending April 30, 2020, April 30, 2021 and April 30, 2022.

Motion to Accept Consent Agenda of the current meeting.

Motion by Trustee Lieser, second by Trustee Sweet.

Motion Carried

Aye: Trustees: Guess, Lieser, Sweet, Barconi, Richmond, Kolodziej

6. APPROVAL OF CONSENT AGENDA ITEMS

A. Approval: Consent Agenda Items - March 16, 2020

Motion to approve consent items.

Motion by Trustee Richmond, second by Trustee Barconi.

Motion Carried

Aye: Trustees: Guess, Lieser, Sweet, Barconi, Richmond, Kolodziej

7. GENERAL BUSINESS

A. Approval: Ratifying the Action of the Village Administrator in Executing an Electricity Supply Agreement as Presented by the Northern Illinois Municipal Electric Collaborative (NIMEC) for the Water and Sewer Facilities – Constellation NewEnergy, Inc.

Three year contract came back with 24% savings.

Motion ratifying the action of the Village Administrator in executing a Electricity Supply Agreement as presented by the Northern Illinois Municipal Electric Collaborative (NIMEC) for the Water and Sewer

Facilities – Constellation NewEnergy, Inc.
Motion by Trustee Guess, second by Trustee Barconi.
Motion Carried
Aye: Trustees: Guess, Lieser, Sweet, Barconi, Richmond, Kolodziej

B. Approval: Authorizing the Purchase of an Industrial HoneyCombe Dehumidifier - Well 7, 1296 Spring Street - Munters Corporation, Northbrook IL

This is a similar unit as purchased for Well 6 last year.

Motion to approve the purchase of an Industrial HoneyCombe Dehumidifier at Well 7 - 1296 Spring Street, Munters Corporation, Northbrook, IL - \$30,400
Motion by Trustee Sweet, second by Trustee Guess.
Motion Carried
Aye: Trustees: Guess, Lieser, Sweet, Barconi, Richmond, Kolodziej

C. Resolution: Approving an IDOT Resolution for Improvement of Streets and Highways by Municipality Under the Illinois Highway Code - 2020 Annual Road Construction & Street Maintenance Program (MFT Section #20-00051-00-RS)

We are estimating \$900,000.

Motion to approve an IDOT Resolution for Improvement Under the Illinois Highway Code for the 2020 Annual Road Construction & Street Maintenance Program.
Motion by Trustee Lieser, second by Trustee Barconi.
Motion Carried
Aye: Trustees: Guess, Lieser, Sweet, Barconi, Richmond, Kolodziej

D. Approval: Purchase of a Replacement Vehicle for the Parks & Recreation Department - Bob Ridings Fleet Sales, Taylorville, IL

Will be delivered in June or July.

Motion to approve the purchase of a replacement vehicle for the Parks & Recreation Department from Bob Ridings Fleet Sales, Taylorville, Illinois for a cost not to exceed \$41,787.
Motion by Trustee Richmond, second by Trustee Guess.
Final Resolution: Motion Carried
Aye: Trustees: Guess, Lieser, Sweet, Barconi, Richmond, Kolodziej

E. Approval: Awarding the Bid and Authorizing the Execution of an American Institute of Architects Agreement for the Panton Mill Park Project - G.C. Masonry, Elgin, IL

Kim Wascher explained that overall the project is under budget.

Motion to award the bid and authorize the Village President to execute an American Institute of Architects Agreement for the Panton Mill Park Project - G.C. Masonry, Elgin, IL in the amount of \$237,000.
Motion by Trustee Sweet, second by Trustee Kolodziej.
Final Resolution: Motion Carried
Aye: Trustees: Guess, Lieser, Sweet, Barconi, Richmond, Kolodziej

F. Approval: Awarding the Bid and Authorizing the Execution of an American Institute of Architects Agreement for the Panton Mill Park Project - Hargrave Builders, Inc., South Elgin, IL

This is the only item which had only one bidder. Lamp is happy with this bidder.

Motion to award the bid and authorize the Village President to execute an American Institute of Architects Agreement for the Panton Mill Park Project - Hargrave Builders, Inc., South Elgin, IL in the amount of \$565,100.
Motion by Trustee Guess, second by Trustee Barconi.
Motion Carried
Aye: Trustees: Guess, Lieser, Sweet, Barconi, Richmond, Kolodziej

G. Approval: Awarding the Bid and Authorizing the Execution of an American Institute of Architects Agreement for the Panton Mill Park Project - Kellenberger Electric, Elgin, IL

Motion to award the bid and authorize the Village President to execute an American Institute of Architects Agreement for the Panton Mill Park Project - Kellenberger Electric, Elgin, IL in the amount of \$186,648.

Motion by Trustee Lieser, second by Trustee Barconi.

Motion Carried

Aye: Trustees: Guess, Lieser, Sweet, Barconi, Kolodziej

Abstain: Trustee Richmond

H. Approval: Awarding the Bid and Authorizing the Execution of an American Institute of Architects Agreement for the Panton Mill Park Project - Kane County Excavating, St. Charles, IL

They will be first on site. They will begin by the end of the week.

Motion to award the bid and authorize the Village President to execute an American Institute of Architects Agreement for the Panton Mill Park Project - Kane County Excavating, St. Charles, IL in the amount of \$278,654.

Motion by Trustee Richmond, second by Trustee Barconi.

Motion Carried

Aye: Trustees: Guess, Lieser, Sweet, Barconi, Richmond, Kolodziej

I. Approval: Awarding the Bid and Authorizing the Execution of an American Institute of Architects Agreement for the Panton Mill Park Project - Schroeder Asphalt Services, Inc., Huntley, IL

Motion to award the bid and authorize the Village President to execute an American Institute of Architects Agreement for the Panton Mill Park Project - Schroeder Asphalt Services, Inc., Huntley, IL in the amount of \$218,766.50.

Motion by Trustee Sweet, second by Trustee Richmond.

Motion Carried

Aye: Trustees: Guess, Lieser, Sweet, Barconi, Richmond, Kolodziej

J. Approval: Awarding the Bid and Authorizing the Execution of an American Institute of Architects Agreement for the Panton Mill Park Project - Copenhaver Construction, Gilberts, IL

Motion to award the bid and authorize the Village President to execute an American Institute of Architects Agreement for the Panton Mill Park Project - Copenhaver Construction, Gilberts, IL in the amount of \$936,000.

Motion by Trustee Guess, second by Trustee Lieser.

Motion Carried

Aye: Trustees: Guess, Lieser, Sweet, Barconi, Kolodziej

Abstain: Trustee Richmond

K. Approval: Awarding the Bid and Authorizing the Execution of an American Institute of Architects Agreement for the Panton Mill Park Project - Breezy Hill Nursery, Salem, WI

They are the second lowest bidder. Seasonal Concepts had an error in their bid and withdrew it.

Motion to award the bid and authorize the Village President to execute an American Institute of Architects Agreement for the Panton Mill Park Project - Breezy Hill Nursery, Salem, WI in the amount of \$311,800.

Motion by Trustee Kolodziej, second by Trustee Richmond.

Motion Carried

Aye: Trustees: Guess, Lieser, Sweet, Barconi, Richmond, Kolodziej

L. Approval: Awarding the Bid and Authorizing the Execution of an American Institute of Architects Agreement for the Panton Mill Park Project - Jensen's Plumbing & Heating, Inc., Woodstock, IL

Motion to award the bid and authorize the Village President to execute an American Institute of Architects Agreement for the Panton Mill Park Project - Jensen's Plumbing & Heating, Inc., Woodstock, IL in the amount of \$250,000.

Motion by Trustee Barconi, second by Trustee Guess.

Motion Carried

Aye: Trustees: Guess, Lieser, Sweet, Barconi, Richmond, Kolodziej

M. Ordinance: An Ordinance Granting A Special Use Permit for An Adult Use Cannabis Craft Grower in the Village of South Elgin, IL

Trustee Guess stated that she does not support this. Trustee Sweet previously said he was concerned with security because of its location. Trustee Guess feels this will be an added burden on our Police Department. There is no additional real estate taxes whether this building is occupied or not. Trustee Richmond said that he has not heard of break-ins at other growing facilities. Trustee Richmond added that it is a legal use in our village. Trustee Kolodziej has no problem with a growing facility. Trustee Sweet asked if it will go to the Plan Commission again. It does not.

Motion to approve Ordinance granting a Special Use Permit for an Adult Use Cannabis Craft Grower in the Village of South Elgin - 740 Schneider Drive

Motion by Trustee Barconi, second by Trustee Sweet.

Motion Carried

Aye: Trustees: Lieser, Sweet, Barconi, Richmond, Kolodziej

Nay: Trustee Guess

8. REPORTS OF THE BOARD

A. Trustee Reports

Community Development: Trustee Guess reported that she attended the most recent SEED Meeting where a round table discussion was held. She encouraged others to attend the next round table discussion. She also welcomed the following new businesses to the Village: Lemon Auto Body Inc., 570 Stevenson Road, Unit 6 and Michaels (Craft Store), 436 Randall Road - the store is scheduled to open for business on Friday, March 27th.

Police Department - Trustee Lieser had no report.

Special Events Committee - Trustee Sweet had no report.

Public Works Department - Trustee Barconi had no report.

Parks & Recreation Department - Trustee Richmond had no report.

Administrative Services Department - Trustee Kolodziej had no report.

B. Village President Report

President Ward commended staff across the board for dealing with the Corona virus issue.

9. NEW BUSINESS

A. New Business

Steve Super explained two new items are being brought forward for approval tonight and will be ratified at the April 6, 2020 regular meeting relative to the COVID-19 Pandemic reaching the area. This first is an ordinance amending Title III, Chapter 35: Civil Emergencies of the Village Code of Ordinances which allows the Village President special authorities in emergencies. He said at this point the Village has not closed buildings or sent employees home and added that we have done all that we can at this point. Trustee Kolodziej stated that he trusts decisions that President Ward may have to make on his behalf. He also said that he is comfortable as we are meeting this evening. Trustee Guess stated that staff is doing a great job keeping the board informed. Steve Super said that we are fortunate that we have invested heavily in technology making working in these conditions easier. President Ward also said we are staying out ahead of this issue. There are no plans to close Village Hall at this point. Trustee Sweet suggested that we work on remote meetings now instead of in three weeks. Trustee Lieser said that he would like to approve this ordinance today and ratify at the next meeting.

Motion to approve an ordinance amending Title III, Chapter 35: Civil Emergencies of the Village Code of Ordinances

Motion by Trustee Kolodziej, second by Trustee Guess.

Motion Carried

Aye: Trustees: Guess, Lieser, Sweet, Barconi, Richmond, Kolodziej

At this time President Ward also signed a Declaration of a Local State of Emergency in reference to the COVID-19 Pandemic.

Trustee Guess asked the procedure for policing bar and restaurant compliance. Trustee Lieser suggested that we should follow the advice of the CDC. Trustee Guess asked if there is a plan in place to help those who cannot go out to get item which they need. Chief Krawczyk said those people who are not on social media will call the police. Craig Pierce is also posting on social media asking others to check on who may need help.

Trustee Sweet also suggested that this might this year might be the year to drop Riverfest. He explained that we are nearing the "drop dead" point. Things need to be ordered, contracts need to be signed and other such things.

President Ward also thanked the board for making things happen here.

10. ADDRESSES FROM THE AUDIENCE

A. Addresses from the Audience on Non-Agenda Items

11. CLOSED SESSION PURSUANT TO 5ILCS 120/2(c)(5) PROPERTY ACQUISITION AND 5ILCS 120/2(c)(1) PERSONNEL

A. Recess to Closed Session

A motion to recess to Closed Session at 8:22 pm.

Motion by Trustee Guess, second by Trustee Kolodziej.

Aye: Trustees: Guess, Lieser, Sweet, Barconi, Richmond, Kolodziej

B. Reconvene the Regular Board Meeting

The Regular Meeting was reconvened at 8:25 pm with all present from original roll call.

12. CLOSING CEREMONY

A. Adjournment

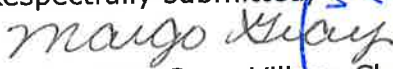
A motion to close the Regular Meeting was made by Trustee Richmond, second by Trustee Kolodziej.

All aye by voice vote.

Motion carried.

The March 16, 2020 Regular Meeting was adjourned at 8:25 pm.

Respectfully submitted,


Margaret M. Gray, Village Clerk

Approved:


Steve Ward, Village President

